



To all Members of Stirchley and Brookside Parish Council

NOTICE IS HEREBY GIVEN that a meeting of Stirchley and Brookside Parish Council will be held on Tuesday 14th November 2023 at 6:30pm at the Sambrook Centre, Stirchley. Members are summoned to attend for the purpose of transacting the following business.

A handwritten signature in black ink, appearing to read "Chris Maclean", is written over a horizontal line.

Chris Maclean – Locum Parish Clerk/RFO

Date: 08th November 2023

AGENDA

- FC/23/095 WELCOME**
To receive welcome to the meeting from the Chair.
- FC/23/096 APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- FC/23/097 DECLARATIONS OF INTEREST**
Declaration of any disclosable pecuniary interest or other registerable interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest.
- FC/23/098 PUBLIC QUESTION TIME**
To receive questions and comments from members of the public.
A quarter of an hour is set aside for this purpose.
- FC/23/099 POLICE REPORT**
To receive a report from the Police and share feedback on matters of interest to the community.
- FC/23/100 SYA**
To receive an update from representatives of SYA on the work undertaken by SYA at Brookside.
- FC/23/101 MINUTES**
- a. To approve the minutes of the Full Council meeting on 21 March 2023.
 - b. To approve the minutes of the Full Council meeting on 13 June 2023.
 - c. To approve the minutes of the Full Council meeting on 11 July 2023.

- d. To approve the minutes of the Extraordinary meeting of Full Council on 16 September 2023.
- e. To approve the minutes of the Extraordinary meeting of Full Council on 27 September 2023.
- f. To approve the minutes of the Full Council meeting on 10 October 2023.

FC/23/102 MATTERS ARISING

To receive any additional information arising from the minutes of the previous meetings.

FC/23/103 COUNCILLOR VACANCIES

To consider and agree the filling of vacant seats on Council.

FC/23/104 KEY COUNCIL DOCUMENTATION: CASUAL VACANCIES AND CO-OPTION POLICY

To review, agree and resolve to adopt the revised Casual Vacancies and Co-Option Policy presented to the meeting.

FC/23/105 KEY COUNCIL DOCUMENTATION: SOCIAL MEDIA POLICY

To review, agree and resolve to adopt the revised Social Media Policy presented to the meeting.

FC/23/106 DBS PROCESS AND POLICIES

- a. To note change of supplier and costs.
- b. To consider DBS checks for Councillors.
- c. To review, agree and resolve to adopt policy on employing ex-offenders.
- d. To review, agree and resolve to adopt policy on use and retention of DBS checks.

FC/23/107 GRANT APPLICATIONS

- a. To consider application from Friends of Telford Town Park
- b. To consider application from Grange Park Family Stay & Play Sessions
- c. To ratify the maximum amount of Grant per applicant remains at £500 and that the Council's records align with that amount.

FC/23/108 TELFORD AND WREKIN COMMUNITY GOVERNANCE REVIEW 2023/24

To consider the full Community Governance Review being undertaken by the Borough of Telford and Wrekin.

FC/23/109 THE TELFORD AND WREKIN LOCAL PLAN REVIEW

To consider the draft Local Plan Consultation and proposed site allocations.

FC/23/110 PLANNING APPLICATIONS

- a. To consider application TWC/2023/0785 (Land North East of Stirchley Interchange, Nedge Hill, Telford).
- b. To consider any planning applications, received for consultation, post publication of agenda.

- c. To receive information of decisions taken by Telford & Wrekin Council relating to planning applications in the Parish.

- FC/23/111 FREE TREES FOR COMMUNITY GROUPS AND SCHOOLS**
To consider the promotion by The Woodland Trust to give away free trees to schools and communities and appropriate sites within the parish.
- FC/23/112 TELFORD & WREKIN COUNCIL: LIBRARY BOOK FUND**
To consider the request from Telford & Wrekin Council for a financial contribution to the library book fund.
- FC/23/113 TELFORD & WREKIN COUNCIL: COMMUNITY ACTION TEAM 2024-2028**
To consider the Community Action Team Proposal from Telford & Wrekin Council covering period 1 April 2024 to 31 March 2029
- FC/23/114 PAYMENTS FOR APPROVAL BY COUNCIL**
To note and authorise payments requiring approval by Council.
- FC/23/115 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2022/2023**
 - a. To receive and note the Annual Internal Audit Report 2022/2023.
 - b. To note the detailed Internal Audit report and consider plan of remediation.
 - c. To receive and note the External Auditor's report 2022/2023.
- FC/23/116 WARD COUNCILLOR UPDATES**
Updates from Ward Councillors on matters of interest to the parish.
- FC/23/117 PARISH MATTERS**
Matters for consideration by the Parish Council.
- FC/23/118 EXCLUSION OF THE PRESS & PUBLIC**
It is recommended that the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information in relation to any individual, as defined in paragraph 1, and/or information relating to financial or business affairs, as defined in paragraph 3, Part 1 of Schedule 12A of the Local Government Act 1972.
- FC/23/119 HUMAN RESOURCE MATTERS**
To consider staffing matters relating to the Parish Council.