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**FULL COUNCIL**

**Minutes of an Extra-ordinary meeting of Stirchley and Brookside Parish Council**

held on

**Tuesday 18th October 2022** **at the Sambrook Centre, Stirchley**

Present: Cllrs L Powers (Chair) G Sinclair, C Lloyd, H Unwin, A Watkin, S Vaughan-Hodkinson, H Evans

Also present: M Turner - Parish Clerk (taking notes) and C Maclean – Locum RFO

There were no members of the public present.

**AGENDA**

**FC/22/67 APOLOGIES AND DECLARATIONS OF INTEREST**

Apologies were received and accepted from Cllrs T Wood, C Turley, A England and J Loveridge. Cllr S Vaughan-Hodkinson declared a non-pecuniary interest in item FC/22/76, while Cllr C Lloyd declared a non-pecuniary interest in item FC/22/77.

**FC/22/68 MINUTES**

It was proposed by Cllr S Vaughan Hodkinson, seconded by Cllr L Powers and, with 3 votes in favour and 3 abstentions,

**RESOLVED – that the minutes of the Full Council meeting held on 27 September 2022 be approved.**

**FC/22/69 MATTERS ARISING**

The Clerk confirmed that he had an expression of interest from one person to date in being co-opted as a Councillor.

**FC/22/70 STRATEGIC REVIEW**

The document that had resulted from the Strategic review meeting on 15 October 2022 had been circulated to all Councillors for comment. It was confirmed that Cllrs H Unwin, G Sinclair, S Vaughan-Hodkinson and L Powers had been at the meeting. Cllr S Vaughan-Hodkinson confirmed that discussion at the meeting had been driven by a review of the previous Strategic review and the documents resulting from the earlier discussions within the current process. The Clerk and Locum RFO confirmed that they would be reviewing the document, in parallel with Councillors.

**FC/22/71 REPAIR AND MAINTENANCE OF ASSETS**

1. **The repair of the Sambrook Centre roof.**

After consideration of the proposal from the Parish Clerk, and scrutiny of the quotes received,

It was proposed by Cllr S Vaughan Hodkinson, seconded by Cllr L Powers and, with 5 votes in favour and 1 abstention,

**RESOLVED – that the Parish Clerk return to the provider of the lowest quote and ask them to re-quote for the work after which, assuming that the new quote did not exceed £1750.00, said provider/contractor be commissioned to undertake the work.**

1. **The repair of the play surface at Beckbury Drive**

It was suggested that the Parish Clerk seek the advice of an independent surveyor to look at the play surface in question and bring back a proposal to Councillors thereafter.

1. **The replacement of the opening/closing mechanism of the Sambrook Centre front doors.**

After consideration of the proposal from the Parish Clerk, and scrutiny of the quotes received,

It was proposed by Cllr S Vaughan Hodkinson, seconded by Cllr A Watkin and unanimously

**RESOLVED – that the Parish Clerk accepts the lowest quote (for £3,673.49) but that a budget of up to £4250.00 be available, to allow for any flexing in prices.**

**FC/22/72 PAYMENTS OVER £500.00**

It was proposed by Cllr S Vaughan-Hodkinson, seconded by Cllr C Lloyd and unanimously

**RESOLVED – To pass for payment the invoice received from Shropshire Youth Association.**

**FC/22/73a PENSIONERS CHRISTMAS PARTY 2022**

The Parish Clerk outlined the current expected costs of the Christmas Party and sought advice from Councillors as to whether they wanted to key the level of individual contribution from pensioners the same. It was agreed that there would be no change in 2022 but that a review of the venue for the event should be undertaken in time for December 2023.

**FC/22/73b RESCISSIONS**

As the Clerk had received three requests for a rescission,

It was proposed by Cllr C Lloyd, seconded by Cllr S Vaughan-Hodkinson, and unanimously

**RESOLVED – to rescind the resolution concerning the Committee Structure taken at agenda item FC/22/50 of the Extraordinary Full Council meeting of 6 September 2022.**

**FC/22/74 EXCLUSION OF THE PRESS AND PUBLIC**

It was proposed by Cllr S Vaughan-Hodkinson, seconded by Cllr C Lloyd and unanimously

**RESOLVED** – **To exclude the press and public.**

**FC/22/75 PENSION SCHEME**

Following a review of a paper from the Locum RFO,

It was proposed by Cllr H Unwin, seconded by Cllr S Vaughan-Hodkinson and unanimously

**RESOLVED** – **To provide a budget of £3k to enable the Locum RFO to commission an actuarial review of the Parish Council’s position in relation to the Local Government Pension Scheme.**

**FC/22/76 HUMAN RESOUCE MATTERS**

1. **To note a response to an honorarium recently given to a staff member**

Councillors were informed that a staff member had expressed thanks for an honorarium that had recently been awarded to them.

1. **To consider an honorarium for a staff member**

It was proposed by Cllr C Lloyd, seconded by Cllr G Sinclair and unanimously

**RESOLVED – that an honorarium be given to a member of staff.**

1. **To consider any staff contract matters to support the Council’s winter operation**

It was proposed by Cllr C lloyd, seconded by Cllr G Sinclair and unanimously

**RESOLVED – that a 3-day-a-week contract to 31 January 2023 (in the first instance) be created to cover the Parish Council’s winter operation, pending the outcome of the strategic Review.**

1. **To consider an update on an employment matter**

It was proposed by Cllr G Sinclair, seconded by Cllr C Lloyd and unanimously

**RESOLVED – That legal support be sought for the Parish Council by the Clerk.**

**FC/22/77 BROOKSIDE BIG LOCAL**

The Parish Clerk informed Councillors that he expected the withdrawal of the Parish Council as the Locally Trusted Organisation to Brookside Big Local would be completed by the end of October 2022.