

**TO ALL MEMBERS OF STIRCHLEY AND BROOKSIDE PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that a meeting of Stirchley and Brookside Parish Council will be held on Tuesday 12 March 2024 at 6:30pm at the Sambrook Centre, Stirchley. Members are summoned to attend for the purpose of transacting the following business.



Chris Maclean – Locum Parish Clerk/RFO

Date: 06 March 2024

---

**AGENDA**

- FC/23/195 WELCOME**  
To receive welcome to the meeting from the Chair.
- FC/23/196 APOLOGIES FOR ABSENCE**  
To receive apologies for absence.
- FC/23/197 DECLARATIONS OF INTEREST**  
Declaration of any disclosable pecuniary interest or other registerable interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest.
- FC/23/198 PUBLIC QUESTION TIME**  
To receive questions and comments from members of the public.  
A quarter of an hour is set aside for this purpose.
- FC/23/199 POLICE REPORT**  
To receive reports from the Police and share feedback on matters of community interest.
- FC/23/200 MINUTES**  
To approve the minutes of previous Council meetings.
- FC/23/201 MATTERS ARISING**  
To consider matters arising from minutes of the previous meetings.
- FC/23/202 COUNCILLOR VACANCY**  
To receive update on the filling of the vacant position.
- FC/23/203 TELFORD & WREKIN COUNCIL LIBRARY BOOK FUND**  
To agree response to Telford & Wrekin Council request for contribution to central library book fund.

- FC/23/204 2024/2025 BUDGETARY AND PRECEPT REQUIREMENTS**  
a. To consider and agree 2024/2025 budgetary requirements within set Precept.  
b. To consider amendments to fees and charges for use of The Sambrook Centre for long-term users.
- FC/23/205 CITIZENS ADVICE CONSULTATION SESSIONS AT THE SAMBROOK CENTRE**  
To consider proposal to increase the frequency of consultation sessions from fortnightly to weekly.
- FC/23/206 PARISH COUNCIL VAT STATUS**  
To consider proposal to deregister the Parish Council from being registered for VAT.
- FC/23/207 ALLOTMENT TENANCY AGREEMENT**  
To consider the terms and conditions of revised allotment tenancy agreement.
- FC/23/208 PARISH COUNCIL RISK ASSESSMENT**  
To consider and agree terms and contents of Parish Council Risk Assessment.
- FC/23/209 COUNCILLORS SURGERIES**  
To consider the format and timing of Councillor surgeries.
- FC/23/210 PLANNING APPLICATIONS**  
a. To consider planning applications, received for consultation, post publication of agenda.  
b. To receive information of decisions taken by Telford & Wrekin Council.
- FC/23/211 FINANCIAL REPORT**  
a. To note the financial position of the Council.  
b. To note and authorise payments requiring approval by Council.
- FC/23/212 BOROUGH COUNCILLOR UPDATES**  
Updates from Ward Councillors on matters of interest to the parish.
- FC/23/213 PARISH MATTERS**  
a. Great British Spring Clean 16 March 2024  
b. Matters for consideration by the Parish Council.
- FC/23/214 NEXT MEETING'S AGENDA**  
To advise Locum Clerk of items to be considered for inclusion on the agenda.
- FC/23/215 NEXT MEETING DATE**  
Meeting of Council: 9 April 2024.