

**TO ALL MEMBERS OF STIRCHLEY AND BROOKSIDE PARISH COUNCIL**

**NOTICE IS HEREBY GIVEN** that a meeting of Stirchley and Brookside Parish Council will be held on Tuesday 8 July 2025 at 7:00pm at The Sambrook Centre, Stirchley. Members are summoned to attend for the purpose of transacting the following business.

A handwritten signature in black ink, appearing to read "Chris Maclean".

Chris Maclean – Locum Parish Clerk/RFO

Date: 01 July 2025

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**AGENDA**

**FC/25/066 WELCOME**

To receive welcome to the meeting from the Chair.

**FC/25/067 APOLOGIES FOR ABSENCE**

To receive apologies for absence.

**FC/25/068 LEAVE OF ABSENCE**

To approve leave of absence for Cllr C Lloyd.

**FC/25/069 DECLARATIONS OF INTEREST**

Declaration of any disclosable pecuniary interest or other registerable interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest.

**FC/25/070 PUBLIC QUESTION TIME**

To receive questions and comments from members of the public.  
A quarter of an hour is set aside for this purpose.

**FC/25/071 POLICE REPORT**

To receive reports from the Police and share feedback on matters of community interest.

**FC/25/072 MINUTES**

To approve the minutes of the Council meeting on 10 June 2025.

**FC/25/073 MATTERS ARISING**

To consider matters arising from minutes of the previous meetings.

**FC/25/074 COUNCILLOR VACANCIES**

- a. To note the uncontested election of Mr J Anderson as a Councillor for the Stirchley ward.
- b. To note the uncontested election of Mr Z Mandela as a Councillor for the Brookside ward.
- c. To consider interest in being co-opted as a Councillor for the Brookside ward.
- d. To note current status in the vacancy for the Stirchley ward.

**FC/25/075 COMMUNITY GOVERNANCE REVIEW**

To consider and agree response to second consultation of the Community Governance Review 2025.

- FC/25/076 PLANNING APPLICATIONS**  
a. To note and consider applications, received for consultation, post publication of agenda.  
b. To receive information of decisions taken by Telford & Wrekin Council (emailed to Councillors on receipt of decision).
- FC/25/077 TRAFFIC AND ROAD SAFETY IN THE PARISH**  
To consider and agree priorities of the proposed programme of works by Telford & Wrekin Council for traffic and road safety in the parish.
- FC/25/078 PARISH COUNCIL RISK ASSESSMENT**  
To consider update and agree the current risk assessment.
- FC/25/079 MAINTENANCE AT THE SAMBROOK CENTRE**  
To consider further proposals for the current and future maintenance of The Sambrook Centre.
- FC/25/080 MAINTENANCE OF BROOKSIDE PLAY AREA**  
To consider proposals for the current and future maintenance of Brookside Play Area.
- FC/25/081 BROOKSIDE CENTRAL CIO**  
To consider Parish Council representation on Brookside Central CIO.
- FC/25/082 FINANCIAL REPORT**  
a. To note the financial position of the Council.  
b. To note and authorise payments requiring approval by Council.  
c. To approve increase in Clerk's discretionary limit for payment of employee contractors.  
d. To note and approve the Bank Reconciliation at 30 June 2025.
- FC/25/083 PARISH COUNCIL WEBSITE**  
To consider current arrangements and costs of website maintenance and alternatives for future requirements.
- FC/25/084 BOROUGH COUNCILLOR UPDATES**  
Updates from Borough Councillors on matters of interest to the parish.
- FC/25/085 PARISH MATTERS**  
Matters for consideration by the Parish Council.
- FC/25/086 NEXT MEETING'S AGENDA**  
To advise Locum Clerk of items to be considered for inclusion on the agenda.
- FC/25/087 NEXT MEETING DATE**  
Full Council Meeting: 12 August 2025.

**FC/25/088      EXCLUSION OF THE PRESS & PUBLIC**

It is recommended that the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information in relation to any individual, as defined in paragraph 1, and/or information relating to financial or business affairs, as defined in paragraph 3, Part 1 of Schedule 12A of the Local Government Act 1972.

**FC/25/089      HUMAN RESOURCE MATTERS**

To consider resource matters.