

TO ALL MEMBERS OF STIRCHLEY AND BROOKSIDE PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of Stirchley and Brookside Parish Council will be held on Tuesday 13 February 2024 at 6:30pm at the Sambrook Centre, Stirchley. Members are summoned to attend for the purpose of transacting the following business.



Chris Maclean – Locum Parish Clerk/RFO

Date: 07 February 2024

AGENDA

- FC/23/156 WELCOME**
To receive welcome to the meeting from the Chair.
- FC/23/157 APOLOGIES FOR ABSENCE**
To receive apologies for absence.
- FC/23/158 DECLARATIONS OF INTEREST**
Declaration of any disclosable pecuniary interest or other registerable interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest.
- FC/23/159 PUBLIC QUESTION TIME**
To receive questions and comments from members of the public.
A quarter of an hour is set aside for this purpose.
- FC/23/160 POLICE REPORT**
To receive reports from the Police and share feedback on matters of community interest.
- FC/23/161 MINUTES**
a. To approve the minutes of the Council meeting on 16 January 2024.
b. To approve the minutes of the Council meeting on 13 June 2023.
c. To approve the minutes of the Council meeting on 21 March 2023.
- FC/23/162 MATTERS ARISING**
To consider matters arising from minutes of the previous meetings.
- FC/23/163 COUNCILLOR VACANCY**
To receive update on the filling of the vacant position.
- FC/23/164 2024/2025 BUDGETARY AND PRECEPT REQUIREMENTS**
a. To consider and agree 2024/2025 budgetary requirements within set Precept.
b. To consider amendments to fees and charges for use of The Sambrook Centre.

- c. To consider amendments to fees and charges for allotment tenancies.
- d. To consider relaunch of gardening service and introduction of fee to receive the service.

FC/23/165 ALLOTMENT TENANCY AGREEMENT

To consider the terms and conditions of revised allotment tenancy agreement.

FC/23/166 PLANNING APPLICATIONS

- a. To consider application TWC/2024/0078 (The Old Butchers, 3 Stirchley Village, Stirchley).
- b. To consider planning applications, received for consultation, post publication of agenda.
- c. To receive information of decisions taken by Telford & Wrekin Council.

FC/23/167 FINANCIAL REPORT

- a. To note the financial position of the Council.
- b. To note and authorise payments requiring approval by Council.

FC/23/168 BANKING ARRANGEMENTS

- a. To consider and agree signatories on the Council's main trading banking accounts.
- b. To consider and agree signatories on the Council's CCLA account.
- c. To consider and agree signatories on the Council's investment account.

FC/23/169 ENVIRONMENTAL MATTERS

- a. To receive update on allotments provision and maintenance.
- b. To receive update on play areas and general environment maintained by the Parish Council.

FC/23/170 WARD COUNCILLOR UPDATES

Updates from Ward Councillors on matters of interest to the parish.

FC/23/171 PARISH MATTERS

Matters for consideration by the Parish Council.

FC/23/172 NEXT MEETING'S AGENDA

- a. Parish Council Risk Assessment.
- b. To advise Locum Clerk of items to be considered for inclusion on the agenda.

FC/23/173 NEXT MEETING DATE

Meeting of Council: 12 March 2024.

FC/23/174 EXCLUSION OF THE PRESS & PUBLIC

It is recommended that the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information in relation to any individual, as defined in paragraph 1, and/or information relating to financial or business affairs, as defined in paragraph 3, Part 1 of Schedule 12A of the Local Government Act 1972.

FC/23/175 HUMAN RESOURCE MATTERS

To consider human resource matters relating to the Parish Council.