

TO ALL MEMBERS OF STIRCHLEY AND BROOKSIDE PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of Stirchley and Brookside Parish Council will be held on Tuesday 12 August 2025 at 7:00pm at the Sambrook Centre, Stirchley. Members are summoned to attend for the purpose of transacting the following business.

A handwritten signature in black ink, appearing to read "Chris Maclean".

Chris Maclean – Locum Parish Clerk/RFO

Date: 06 August 2025

AGENDA

FC/25/090 WELCOME

To receive welcome to the meeting from the Chair.

FC/25/091 APOLOGIES FOR ABSENCE

To receive apologies for absence.

FC/25/092 DECLARATIONS OF INTEREST

Declaration of any disclosable pecuniary interest or other registerable interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest or other registerable interest.

FC/25/093 PUBLIC QUESTION TIME

To receive questions and comments from members of the public.
A quarter of an hour is set aside for this purpose.

FC/25/094 POLICE REPORT

To receive reports from the Police and share feedback on matters of community interest.

FC/25/095 MINUTES

To approve the minutes of the Council meeting on 8 July 2025.

FC/25/096 MATTERS ARISING

To consider matters arising from minutes of previous meetings.

FC/25/097 COUNCILLOR VACANCIES

To note election of Councillor for the Stirchley ward.

FC/25/098 TELFORD AND WREKIN COMMUNITY GOVERNANCE REVIEW

To note current status of the Telford and Wrekin Community Governance Review 2025.

FC/25/099 PLANNING APPLICATIONS

- a. To consider application TWC/2025/0504 (49 Blossomfield, Brookside).
- b. To consider applications, received for consultation, post publication of agenda.

- c. To note decisions taken by Telford & Wrekin Council (emailed to Councillors on receipt of decision).

FC/25/100 GRANT APPLICATIONS

To consider grant application from The Friends of Telford Town Park.

FC/25/101 TRAFFIC AND ROAD SAFETY IN THE PARISH

To consider and agree priorities of the proposed programme of works by Telford & Wrekin Council for traffic and road safety in the parish.

FC/25/102 PARISH VS BOROUGH COUNCIL RESPONSIBILITIES AND REFERRAL OF ISSUES ON BEHALF OF RESIDENTS

To note the responsibilities between the Parish Council and Telford & Wrekin Council and the process for referral of issues on behalf of residents.

FC/25/103 COMMUNITY EVENTS

- a. To note arrangements for Summer Family Funday on 6 September 2025.
- b. To agree ticket sale price for attendees at Parish Pensioners' Christmas Lunch on 11 December 2025.

FC/25/104 COUNCILLOR AND TEAM MEMBER IDS AND PHOTOS

To consider and agree IDs and photos for Councillors and team members.

FC/25/105 COUNCILLOR EQUIPMENT

To consider telephone and IT requirements for Councillors.

FC/25/106 OPCC TOWN AND PARISH COUNCIL SURVEY

To consider and agree responses to OPCC survey.

FC/25/107 TELFORD AND WREKIN PLAYING PITCH AND OUTDOOR RECREATION STRATEGY CONSULTATION

To consider responses to Telford and Wrekin Playing Pitch and Outdoor Recreation Strategy consultation.

FC/25/108 MAINTENANCE AT THE SAMBROOK CENTRE

To consider further proposals for current and future maintenance of The Sambrook Centre.

FC/25/109 MAINTENANCE OF BROOKSIDE PLAY AREAS

To consider proposals for current and future maintenance of Brookside Play Areas.

FC/25/110 FINANCIAL REPORT

- a. To note financial position of the Council.
- b. To note and authorise payments requiring approval by Council.
- c. To note and approve the Bank Reconciliation at 31 July 2025.

FC/25/111 BOROUGH COUNCILLOR UPDATES

Updates from Borough Councillors on matters of interest to the parish.

FC/25/112 PARISH MATTERS

- a. To consider and agree ward walks.
- b. To note Brookside SNT mobile surgery on Brindleyford on 15 August 2025.
- c. Councillor and parishioner matters for noting and consideration by the Parish Council.

FC/25/113 MEETING START TIMES

To consider moving start times of meetings to 6:30pm.

FC/25/114 NEXT MEETING'S AGENDA

To advise Locum Clerk of items to be considered for inclusion on the agenda.

FC/25/115 NEXT MEETING DATE

Full Council Meeting: 9 September 2025.

FC/25/116 EXCLUSION OF THE PRESS & PUBLIC

It is recommended that the press and public be excluded from the meeting for the following items of business on the grounds that they may involve the likely disclosure of exempt information in relation to any individual, as defined in paragraph 1, and/or information relating to financial or business affairs, as defined in paragraph 3, Part 1 of Schedule 12A of the Local Government Act 1972.

FC/25/117 HUMAN RESOURCE MATTERS

To consider human resource matters.