

POLICY & RESOURCES COMMITTEE

Minutes of a meeting of the **Policy & Resources Committee**, held on **Tuesday 23rd October 2018** at 6.00pm, at The Sambrook Centre, Stirchley.

Present: Councillors: R Breeze (Vice-Chair – in the Chair) J Loveridge, Mrs J Loveridge (ex-officio), S Parr, M Randle, S Roberts, C Turley, S Vaughan-Hodkinson and A Watkin.

Also Present: Mrs G Bailey – Parish Clerk,
and Mr C Corbett - Committee & Finance Secretary (taking the Minutes)

Public Open Session

There were no members of the general public present.

PC/18/18 APOLOGIES

Apologies were received from Cllrs ARH England – Chair (another engagement)

PC/18/19 MINUTES

It was proposed by Cllr Mrs J Loveridge and seconded by Cllr J Loveridge and **RESOLVED – that the minutes of the previous meeting held on 24th July 2018 be approved as a correct record and signed by the Chair.**

PR/18/20 MATTERS ARISING FROM THE MINUTES

None.

PR/18/21 CLERK'S REPORT

The Parish Clerk presented a report that outlined a number of matters including: - the current position regarding the refurbishment of the Sambrook Centre, recent incidents of vandalism, new equipment for the Library, revised banking arrangements, new staff member for the youth service and the news of next years expected Precept settlement.

PR/18/22 FINANCIAL REPORTS

The Committee received reports for Month 6 on the following :- the Receipts and Payments, Cashflow and Account Management and Payroll

It was proposed by Cllr J Loveridge and seconded by Cllr S Parr and **RESOLVED – that the Receipts & Payments report, the Cashflow & Account Management report and the Payroll report, as presented, be approved.**

PR/18/23 HALF YEAR ACCOUNTS -Update

Consideration was given to a report on Expenditure to Budget for April to September 2018. It was proposed by Cllr J Loveridge and seconded by Cllr S Parr and **RESOLVED – that the Half Year accounts indicating expenditure to budget for April/September 2018 be approved.**

PR/18/24 WREKIN AREA COMMITTEE

Feedback was given from a recent meeting, attended by Cllr Vaughan – Hodkinson, on Speed Indicator Devices (SIDs).

The SIDs would need to be located on straight stretches of road of some 50m in length. They would cost some £2500 each but may well attract discount on multiple purchases, particularly in association with other Parish Councils.

The appropriate lamppost selected for the devices would need Borough Council inspection for condition and would attract a fee.

The devices would “flash up” vehicle speeds and display a selection of messages. Members commented that they had been a success in other areas of the Borough with resultant reduction in vehicle speeds and consequently supported the initiative in the Parish.

It was proposed by Cllr C Turley and seconded by Cllr S Parr and **RESOLVED – that the principle of SIDs (Speed indicator Devices) be supported and they be included in any budget proposals in the Parish Plan.**

PR/18/25 PARISH PLAN

The Committee considered a draft Parish Plan that had been prepared by the Parish Clerk. With Reference to the Community Safety element of the Plan, several Members commented upon the increased illegal use of motorbikes and quadbikes in the local area that were annoying and dangerous to local people and residents.

The use of visible deterrents such as Crime Stopper signs for reporting of incidents, the need for a visual campaign and the police indicating an updated figure of bikes seized from offenders and crushed should be encouraged.

It was proposed by Cllr J Loveridge and seconded by Cllr C Turley and **RESOLVED – that Members comments on community safety be acknowledged and the draft Parish Plan be approved.**

PR/18/26 GDPR

Members received an Action Plan and an updated Records Retention policy.

It was proposed by Cllr J Loveridge and seconded by Cllr C Turley and **RESOLVED – that the GDPR Action Plan and the revised Records Retention Policy be approved.**

PR/18/27 DOOR MAINTENANCE CONTRACT –

The Committee was asked to agree a maintenance contract for the Automatic Doors at the Sambrook Centre. A quotation had been received from Gilgen Door Systems for the annual door maintenance contract which indicated three separate levels of cover quoted. Members welcomed the warranty cover for the well-used doors to the Sambrook Centre and supported the “Safeguard Classic” level of cover

It was proposed by Cllr S Roberts and seconded by Cllr S Parr and **RESOLVED – that the Safeguard Classic level of cover as indicated in the quotation from Gilgen Door Systems be approved.**

PR/18/28 MINUTES OF COMMITTEES

Members received, for information, the minutes of the Community & Environment Committee held on 2nd October 2018.

PR/18/29 CORRESPONDENCE

The Clerk presented any correspondence requiring action, and referred specifically to an e-mail from Angie Astley (T&W) regarding the changes to the Grounds & Cleansing Services Contract.

It was proposed by Cllr C Turley and seconded by Cllr S Parr and **RESOLVED – that Cllr Mrs J Loveridge (Chair of Council) and the Parish Clerk be authorised to attend the Open Session to discuss the elements of the new Grounds & Cleansing Services Contract to be held at The Wakes, Oakengates on 13th November 2018.**

PR/18/30 COUNCILLORS REPORTS - To receive reports on matters relating to the Committee.

Cllr Turley – reported upon the Working Lunch attended by a police Officer and 2 PCSOs
Cllr Parr reported upon the continuing issues with missed bin collections and badly returned bins to incorrect locations

Cllr Watkin reported that barriers to footpaths would prevent illegal riding of motorbikes but other Cllrs commented that it would also restrict usage by disabled users and mums with pushchairs.

Cllr Randle and Mrs Loveridge comment upon the success of the appointment of a new Centre Manager at Brookside Central and that the atmosphere had become more pleasant and welcoming.

Cllr Breeze had attended a recent conference on loneliness within the elderly population A nd the potential issues with the forthcoming Bonfire at the Rose & Crown Public House in Stirchley Lane. Members suggested that the Fire Brigade and T&W Licencing section, plus the Environment Agency, be contacted and made aware of the Councils concerns based on previous years experiences.

PR/18/31 Supplementary item – REDGRA PLAY AREA AT BURFORD, BROOKSIDE

A supplementary item had been added to the agenda and circulated to all Members prior to the Committee.

Approval was sought to instigate urgent repairs to the Redgra Play Area at Burford Brookside. An inspection of the site had revealed an urgent need to instigate repairs to the play equipment on site. The Clerk had obtained a quotations from the original supplier of the equipment and presented its details to the Committee.

The Clerk stated that there was budget provision for such matters of some £5,000 but works to the Play Area may require an additional funding input of £2,500.

It was proposed by Cllr S Parr and seconded by Cllr M Randle and **RESOLVED – that HAGS – SMP Playgrounds Ltd be engaged to undertake the necessary repairs to the Play Equipment at the Redgra Play Area at Burford Brookside and that £2,500 be moved from the contingency budget of the Community & Environment Committee to cover the shortfall.**

Meeting finished at 7.26 pm

Chair

Date