



Staff Leaving the Council's Employment

The Parish Council recognises its staff as a valuable asset. It will do all it reasonably can to retain staff, but where staff decide voluntarily to leave the Council, or where a post is declared redundant, the following payments will be available.

Staff leaving with less than 5 years' service, no gift or leaving party, although staff and members may make voluntary contributions.

Staff with more than five years' but less than 10 years' service a gift to the value of £25 and a payment of £25 towards the cost of a leaving party.

Staff with between ten and twenty five years' service, a £50 gift and up to £25 towards a leaving party.

Staff with more than twenty five years' service, a gift of £100 and up to £50 towards a leaving party

In no circumstances can the costs be offset against one another.

Where a staff member is dismissed for whatever reason, no payments will be due under this policy.

June 2019